

# **National Higher Education Skills and Innovation Steering Committee:**

**Terms of Reference** 



# National Higher Education Skills and Innovation Steering Committee: Terms of Reference

#### 1. Introduction

This paper outlines the suggested terms of reference for the Skills and Innovation Steering Committee. The Steering Committee aims to ensure that industry and business contribute to Bahrain's Higher education reform with strong input and advice.

## 1.1 National Higher Education Skills and Innovation Steering Committee

The Committee comprises a select number of leaders from Bahrain industry and business and chaired by the Secretary General of the Higher Education Council. Other members may be co-opted or invited to participate from time to time.

#### 1.1.1 Functional role

The committee's role will be to advise the higher education sector of the need of industry in relation to operational and human resource impacts of decisions and to provide feedback on the higher education sector interactions with industry.

The Committee's objectives will be to:

- Provide a regular forum to discuss industry and business skill requirements and identify appropriate actions to address these matters;
- Strengthen the research links to industry and input into the development of innovation within higher education that can impact positively on industry;
- Provide informed advice to the higher education sector based on a sound appreciation of issues facing industry and the impact of these issues on higher education

## 1.1.2 Responsibilities

- Provide input into the needs and views of businesses and industry on a sectorial basis to inform higher education decision making
- Provide advice on additional industry representation into development and design of new academic programmes, curriculum design, teaching and skill development of students
- Assist in identifying SME and larger businesses for the improved opportunities of students gaining work experience and internships
- Advise and assist with communication and promotion of the higher education strategy and process of changes taking place
- Report to the Higher Education Council as required

#### 1.1.3 Composition and skills

Members of the committee must be in a position to influence industry and business and make decisions that reflect the nature and landscape of Bahrain's labor market. Membership has been sought from Bahrain's peak industries organizations and/or business.

## 1.1.4 Meeting timetable

Meetings should be as required but not less frequent than every one quarter

# 1.1.5 Administrative Support

The Office of the Secretary General will initially supply administrative support to the committee.

#### **1.1.6 Review**

The terms of reference, membership and activities of the committee will be reviewed within one year of the committee's inception.



# الأمانة العامة لمجلس التعليم العالي

General Secretariat of the Higher Education Council